

ROCKY MOUNTAIN / GREAT BASIN IBPG CONFERENCE CALL

February 8, 2006 - 1000 MST

COMMITTEE MEMBERS (*X marks conference call attendance*)

<input checked="" type="checkbox"/> Lynda Berckefeldt, Chair	<input type="checkbox"/> Julie Campbell, Great Basin FS
<input checked="" type="checkbox"/> Jane Martinez, Utah State	<input checked="" type="checkbox"/> Christine Peters, NPS
<input checked="" type="checkbox"/> Brenda Even, South Dakota State	<input checked="" type="checkbox"/> Sue Huston, Contracting SME
<input type="checkbox"/> Janell Ray, Colorado State	<input checked="" type="checkbox"/> Diana Patera, BUYT Coord, CO SME
<input type="checkbox"/> Jim Newton, Idaho State	<input checked="" type="checkbox"/> Jill Bogdanovich, Dispatch SME
<input type="checkbox"/> Jennifer Kiser, Nevada State	<input checked="" type="checkbox"/> Tracy Dunford, Great Basin Operations
<input checked="" type="checkbox"/> Carol Salo, Great Basin BLM	<input type="checkbox"/> Kathy Riebe, Recorder
<input checked="" type="checkbox"/> Kermit Johnson, Rocky Mountain BLM	<input checked="" type="checkbox"/> Ray Weidenhaft, Rocky Mountain CG
<input checked="" type="checkbox"/> Sue Muir-Bradshaw, Rocky Mountain FS	<input type="checkbox"/> Bob Ashworth, Great Basin CG

DISCUSSION

1. Is clarification needed on the work/rest interpretation and documentation

At the Rocky Mountain IMT1 fall meeting in December, it was suggested that the Rocky/Basin Incident Business Committee consider clarifying excess shift length and what exactly determines shift length or a tool to assist IMTs interpret work/rest guidelines in some consistent, uniform manner. No matter how it's worded in the IIBMHB, there continues to be much confusion on incidents as to how to best identify and document excess hours.

The RB IBC chose not to create a document which interprets the language in the IIBMHB but provide the IMT's with a checklist, which will be circulated to the IB and Operations committees for review. Sue Muir-Bradshaw will circulate a sample document she found in a different geographic area. The committee felt that the IIBMHB is clear and the guidance is available. The committee will brief the RB IMT's at the Spring IMT meeting. Tracy Dunford will take this issue to the operations committee also.

Reference IIBMHB Chapter 10, page 17 of 40, 12.7-1 and Zero Code.

2. Posting notes on GACC websites

The committee will begin posting conference call, meeting, and geographic area supplements and other pertinent information to the GACC websites. Sue Muir Bradshaw will coordinate with the Rocky Mountain GACC and Carol Salo will coordinate with the Eastern and Great Basin GACCs on having information posted to the respective sites. Business Committee will provide the information to the GACCs and the GACCs will determine layout format to ensure consistency on the respective geographic websites.

Lynda Berckefeldt will forward all conference call and meeting notes to the other chairs within the Great Basin and Rocky Mountain Geographic Areas. Carol Salo will provide Lynda with the names and contact information of the committee chairs within the Great Basin.

The information should be listed under the Rocky Mountain / Great Basin Incident Business Committee.

3. Status of Geographic Area Supplements

Geographic Area Supplements will be finalized by BLM Idaho, States and committee members should forward their respective chapters to Carol Salo for finalization.

Supplements will be reviewed by the Incident Business Committee at the Denver meeting in March. Upon completion the documents will be brought to the respective coordinating groups for signature. The supplements will be posted to the GACC sites under the respective coordinating group letter head. Agencies which require the supplements signed and under their respective agency letterhead can do so after the supplements have been signed by the coordinating groups. Any editorial changes should occur during the editorial stages prior to coordinating group signatures.

Utah has submitted their Chapter 50 for format and review.

IB Committee will be adding the following statement from the Rocky Mountain Mobilization Guide to Chapter 20 supplement "When mobilizing engines within local and geographic areas, contract engines will be ordered after both agency engines and agency cooperator resources are mobilized."

Chapter 20 and Chapter 60 verbiage has been forwarded to the Rocky Mountain mob guide contact. This mob guide will be out next week for review.

AD Pay Plan should be out by mid March.

4. IIBMHB Revision/Update

The National IBPWT has submitted requests to the field for comments to the IIBMHB. The handbook will be re-published in 2008. Comments are due to Sarah Fisher, FS unless otherwise stated by your agency incident business lead by April 30, 2006.

5. EaTIS Update

The FS will be having a conference call the afternoon of February 8, 2006 to discuss the implementation of EaTIS.

Sue Huston and Diana Patera will provide the committee with an EaTIS update later today.

6. Buying Team Update

Group discussed the need to have a meeting with Buying Team Members to provide them with updates and discuss the hurricane assignments. This meeting will occur in April or May. Due to budgetary shortfalls, there is a concern with holding a face to face meeting and getting folks to attend. Group discussed alternatives to a face to face such as video conferencing. Group will discuss further at a later date.

From the fall meeting in Coeur d'Alene, the IB committee discussed the need to develop a job performance tool, such as a task book for new buying team members and leaders. The IB Chair will send a letter to buying team leaders requesting participation in the development of this tool.

The incident business group discussed the need to have BUYL train under a qualified leader for at least one incident assignment prior to considering them qualified. This falls within the scope of the ICS system and falls into place with the implementation and development of the BUYT Task Book.

7. Other Items

Sue Muir-Bradshaw will call Mary Ann Szymoniak and request she conference in during our March meeting to provide the committee with an ISuite update.

Lynda Berckefeldt will call Hallie Locklear and Tina Ledger and request a National incident business update and payment center update.

S-460 Update, there are only 3 nominations for this course. This course is being held in R1 April 18-20. The Boise nominations are due March 15. If we do not receive enough applicants we will forward the names of the Boise candidates onto R1, in hopes that they will be able to take those nominations as well. Carol Salo will send the information out to the committee for distribution amongst their mailing groups trying to find additional candidates.

A new version of ISuite will be coming out in April. Sue Muir-Bradshaw has sent out a request for those who need a refresher in order to identify locations where refresher sessions can be held. Sue is also looking for agencies willing to sponsor the refresher sessions.

Committee members were reminded to share information with other committee members as well as their respective agency counterparts in their areas of representation as information comes out.

Rocky Mountain Dispatch Meeting will be held March 14-16

8. March Meeting agenda items

Committee Meeting date March 14-15, 2006

- Revision/Update to the IIBMHB
- Final review of geographic area supplements
- Buying Team Update on meeting and BUYT Task Book development
- Review the work/rest guidelines checklist
- ISuite Update
- Payment Center Updates
- National Incident Business Update
- National Task Group Update
- EaTIS Update
- D&D Show Update
- Discuss possible need to put out a “News Letter” on items of importance that would have been addressed at the spring workshop.

Committee members need to make reservations if they have not done so. A block of room has been reserved at the Denver Marriott West. The meeting will be at the RMACC.

9. Conference Calls

February 22, conference call cancelled

Next conference call March 1, 2006 @ 1000 MST – same number

10. Follow-up Items

- Committee members need to make hotel reservations in Denver for the March meeting.
- Sue Huston and Diana Patera will update the committee on EaTIS status.
- Carol Salo will forward GB Committee information to Lynda Berckefeldt
- Lynda B. will contact Tina Ledger and Hallie Locklear about a conference call briefing on National Updates and Payment Center issues.
- Sue Muir-Bradshaw will contact Mary Ann Szymoniak regarding a conference call briefing on ISuite.
- Carol Salo will work with EGBCC / WGBCC and Sue Muir-Bradshaw will work with RMCC on posting roster, notes and supplements to the websites.
- Carol Salo will resend the announcement on S-460 in Boise to the committee.
- Kathy Riebe will update the committee roster, adding Jennifer Kiser, Nevada State.